Office of Research Development

FACULTY RESEARCH ORIENTATION 2016
Overview

The Office of Research Development (ORD) was created to support Principal Investigators and other research staff members to facilitate processes that impact the execution and conduct of their grants. ORD supports the entire life cycle of the grant.

ORD resides in the Office of the Associate Provost for Research and Graduate Studies and is designed to interface with faculty and departments across the campus in order to promote and facilitate research activities.

ORD works with RAS, ORRC, and other administrative offices on behalf of the PI to affect a seamless “one-stop shop” and minimize administrative tasks for the PI.
We enhance the University’s mission by:

Promoting and supporting research focused on innovative, cross-disciplinary, and transformational efforts

Fostering creative research leaders and teams to enhance research funding

Facilitating faculty navigation of the required University’s grants and award process

Managing the University’s research incentive programs – Small Equipment, Summer Faculty Fellowship, and Indirect Cost Recovery

Coordinating campus use and integration of funding information databases and research resources

Coordinating the process for limited submissions and institutional cost share

Providing training and resources to aid faculty in submitting competitive proposals
Team Members

- Nicole Retland Moreland
- Pamela Clarke
- Youlanda Greene
Pre-award Services

- Monthly Funding Resource Update
- Coordinate limited submission process
- Proposal Development and Review
- Review Budget Development
- Disseminate information of funding opportunities in alignment with faculty research interests
- Assist in the identification of potential funding sources
- Identify agency contact at specific funding agencies
- Identify potential HU collaborators on a proposal to address a specific task or needs
- Facilitate the development of multidisciplinary teams to respond to specific program announcements and funding opportunities
- Help to secure letters of support from the Associate Provost for Research and Graduate Studies, Provost and Chief Academic Officer, and the President
Post-award Services

- Navigate and guide the procurement process by providing procedural steps
- Navigate and guide with the Human Capital Management PeopleSoft process by providing procedural steps
- Navigate and guide internal financial processes by providing procedural steps

NOTE: ORD only facilitates a process and provides assistance with problem resolution.
Trainings and Programs

Trainings
- Faculty Research Orientation
- Grantsmanship
- COS Pivot
- Docusign
- PeopleSoft
- Research Seminar Series
- Research Retreat
- Research Open House
- Research Week
- Various conferences, seminars, workshops

Programs
- Small Equipment Grant
- Summer Faculty Fellowship (9 month faculty)
- Proposal Incentive Program
- Indirect Cost Recovery
Internal Funding Opportunities

Summer Faculty Fellowship (9 month faculty only)

Summer Faculty Research Fellowships: Enables new assistant professors to launch programs involving their research or creative activities. These fellowships provide a stipend of $10,000 (salary only), as well as a course release during the following fall semester provided by the department, school, or college.

Advanced Summer Faculty Research Fellowships: $15,000 (salary only), as well as a course release during the fall semester. All tenure-track assistant professors who are preparing their tenure/promotion dossiers within the next two years are eligible. These fellowships are to complete a research project already in progress. Faculty are eligible to receive this award only once.
Internal Funding Opps contd.

Small Equipment Program

Faculty members from all departments across the University are eligible. Funding will be provided to the faculty member for the purchase of small equipment or research resources. Examples of eligible purchases include: scientific equipment, fabrication and/or prototyping machinery, autoclaves or kilns, specialized research or composition software, CNC devices. Items such as copiers, lap tops and desktop computers, expendable supplies, video conferencing, or equipment used primarily for instructional purposes rather than research, and other general office equipment are not eligible expenses.

Maximum funding amount per award: $50,000
Proposal Incentive Program

The Office of the Associate Provost for Research & Graduate Studies created a new program to increase the number of proposal submissions and awards. Offered as a pilot program from January 1 to March 31, 2016. Faculty were eligible to receive $1,000 if they submitted a proposal to an external agency through Howard University between January 1 and March 31, 2016.

Criteria for proposal incentive award:

• DocuSign with final proposal was completed with all the required signatures and received within RAS at least 5 business days before the sponsor’s deadline.

• Only new proposal submissions qualified. Applications submitted for a renewal or continuation were not eligible.

• Faculty members were eligible to receive this award one time.

Pilot program from Jan. 1 to March 31, 2016.
Howard University has implemented the Indirect Cost Recovery (IDCR) Program to improve current practices for assigning indirect cost recoveries (also known as Facilities and Administrative (F&A) costs, indirect costs, or overhead). The primary aim of the program is to enhance collaborative research ventures between investigators in different departments, centers, and schools. Grants receiving the full indirect rate qualify for the program.

<table>
<thead>
<tr>
<th>Receiving Unit</th>
<th>Allocation</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Investigator</td>
<td>15%</td>
<td>In order to provide resources necessary to strengthen research by the Principal Investigator.</td>
</tr>
<tr>
<td>Principal Investigator’s Chair</td>
<td>5%</td>
<td>In order to provide resources necessary to strengthen research undertaken by faculty in the principal investigator’s department.</td>
</tr>
<tr>
<td>Principal Investigator’s Dean</td>
<td>5%</td>
<td>In order to provide resources necessary to strengthen the research enterprise pursued within the dean’s area of responsibility.</td>
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</table>
Finding External Funding

*COS Pivot*

Provides access to the most comprehensive global source of funding opportunities—totaling billions of dollars and growing

Identifies researcher expertise from within or outside of your organization from millions of profiles from leading research organizations worldwide

Fosters collaboration by cultivating essential partnerships and alliances

Enhances communication, monitoring, and tracking amongst individual faculty, teams, or researchers and the Research Development office

Builds strong network connections for future opportunities
Registering for COS Pivot

2. Enter your first, middle, and last name.
3. Enter your howard.edu email address (YOU MUST HAVE A HOWARD.EDU ACCOUNT)
4. Enter a password for your account
5. Re-enter the password
6. The affiliated member institution should read “Howard University”
Most Popular
Top ten popular Funding Opportunities last week

$500,000 USD
Research Program
W.M. Keck Foundation
This program seeks to benefit humanity by supporting projects in two specific areas (1) medical research and (2) science and engineering, that are distinctive and novel in their approach, question the prevailing... more »

Google Research Awards: Faculty Research Awards
Google
This program aims to identify and support world-class, full-time faculty pursuing research in areas of mutual interest. The intent is to support cutting-edge research in computer science, engineering, and related fields.

$350,000 USD
William T. Grant Scholars Grants (William T. Grant Scholars Program)
William T. Grant Foundation
The Program is for those in the social, behavioral, and health sciences. The Foundation encourages Scholars to tackle...
Qualtrics is a do-it-yourself data collection tool. It is commonly used for experimental designs, survey research, assessments, accreditations, evaluations, test/quizzes, event registration, alumni outreach, etc. Below are the instructions to set up your account.
Registering for Qualtrics

1. Go to [https://howard.qualtrics.com](https://howard.qualtrics.com)
2. Click on “please click here to create an account”
3. Enter your howard.edu email address (YOU MUST HAVE A HOWARD.EDU ACCOUNT)
4. Enter a password for your account
5. Re-enter the password
SAVE THE DATE
HOWARD UNIVERSITY
RESEARCH WEEK
APRIL 10-14
2017
WWW.RESEARCHWEEK.HOWARD.EDU
Contact Information

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